



COUNTY OF LOS ANGELES

DEPARTMENT OF HUMAN RESOURCES

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September 12, 2005

To: All Department Heads

From: Michael J. Henry
Director of Personnel

Subject: **SIXTH ANNUAL LEARNING ACADEMY GRADUATE RECEPTION**

Enclosed is an invitation to a reception on Wednesday, September 28, 2005, from 1:00 p.m. to 4:30 p.m., at the Friendship Auditorium for recent graduates from the following Los Angeles County Learning Academy Certificate Programs:

BUREAU CHIEF – EXECUTIVE LEADERSHIP
DIVISION CHIEF – LEADERSHIP ESSENTIALS FOR COUNTY MANAGERS
SECTION HEAD – MANAGING TODAY: A SKILLS APPROACH
ADMINISTRATIVE ANALYST/ASSISTANT – STAFF LEADERSHIP: ANALYTICAL TOOLS & TECHNIQUES
ADMINISTRATIVE INTERN
BUDGET & FINANCE – THE STRATEGIC PERSPECTIVE ON BUDGET AND FINANCE MANAGEMENT
CONTRACT MANAGER/ANALYST – LEADERSHIP THROUGH CONTRACT MANAGEMENT AND ADMINISTRATION
FISCAL OPERATIONS – FUNDAMENTALS OF FISCAL OPERATIONS
HUMAN RESOURCES TECHNICAL – RECRUITMENT & SELECTION: IN A STRATEGIC HUMAN RESOURCES ENVIRONMENT
HUMAN RESOURCES TECHNICAL – LEGAL ENVIRONMENT: EMPLOYEE RELATIONS AND DISCIPLINE
TRAINER DEVELOPMENT

We will recognize the accomplishments of these employees for their dedication and hard work, as well as the commitment of each department in their support of these programs. Your presence would be a tribute to the County managers and employees who have completed their certificate programs. If your department has graduates, your department's training coordinator will receive a list of those employees.

We would also like to thank you for supporting the Los Angeles County Learning Academy and recognizing the importance and benefits that continual learning can bring to the County, your employees, and the public we serve.

I hope that you will be able to join us to congratulate the employees who have made this program a success. Please RSVP to Robin Suárez at (213) 738-2125 or rsuarez@dhr.co.la.ca.us by Wednesday, September 21, 2005.

MJH:TJH
LT:RAS

Enclosure

c: Each Supervisor
Administrative Deputies
Personnel Officers
Training Coordinators

To Enrich Lives Through Effective and Caring Service

Special Event Invitation

to Enrich Lives Through Effective and Caring Service

The Los Angeles County
Learning
Academy

Gloria Molina
First District

Yvonne B. Burke
Second District

Board of Supervisors

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District



The Los Angeles
Learning
Academy

County of Los Angeles Department of Human Resources
3333 Wilshire Boulevard • Suite 1000 • Los Angeles • California • 90010
www.losangelescountyacademy.org

About the Speaker -

Roderick Q. Hickman was sworn in as Secretary of the California Youth and Adult Correctional Agency on November 17, 2003 becoming the sixth Agency Secretary since the Agency was created in 1980, and he was the first Secretary to come up through the ranks. When named to the position, Mr. Hickman was serving as Chief Deputy Director, Field Operations for the California Department of Corrections. Previous positions included Assistant Deputy Director of Operations and Programs, Institution Division; Northern Regional Administrator, Institutional Division; and Warden, Mule Creek State Prison in Amador County.

Upon his appointment, Mr. Hickman promised to institute wide-ranging reforms in the correctional system, later stating his commitment to transformational and profound change. During the past year, using the findings of the Corrections Independent Review Panel (part of the California Performance Review), Mr. Hickman mobilized the Agency's leadership to incorporate 239 recommendations to develop the Agency's first strategic plan. Subsequently, YACA became the only major State organization to "blow up the boxes," receiving approval of the Little Hoover Commission for a total reorganization and Legislative passage of laws which eliminated YACA and established a new organization, the California Department of Corrections and Rehabilitation. Mr. Hickman's efforts at both the strategic and operational levels have received recognition, including a very positive mention in *Leader to Leader*, the publication of the Ducker Foundation. Mr. Hickman serves on the Board of Governors for the American Correctional Association and was the recipient of an "Innovations in Government" award by the Correctional Administrators Association.

Mr. Hickman completed course work in public administration and political science at California State University, Long Beach. He has a lifetime Community College Teaching Credential through the University of California, Berkeley and is a graduate of the Leadership Institutes at the California State University, Chico and the University of Southern California.

an Academy Special Event. . .

We cordially invite you to our sixth annual reception for graduates of the Los Angeles County Learning Academy's certificate programs. Please join us as we recognize County employees who have successfully completed a certificate program this past year.

Reception and Networking Academy Graduates

Welcome Michael J. Henry
Director of Personnel

Congratulatory Comments David E. Janssen
Chief Administrative Officer

Keynote Speaker Roderick Q. Hickman, Secretary
California Department of Corrections &
Rehabilitation

Wednesday, September 28, 2005
1:00 p.m. to 4:30 p.m.
Friendship Auditorium
3201 Riverside Drive
Los Angeles, California 90027

Presentation of Classes

Please RSVP by September 14, 2005
Humberto Barrera
hbarrera@dhr.co.la.ca.us
213.738.2361

2005 Graduate Reception